

ADDENDUM NO. 2

Department of Business, Economic Development, and Tourism
Hawai'i State Energy Office

HOME ENERGY REBATE PROGRAMS DESIGN AND IMPLEMENTATION PROVIDER

Solicitation No. RFP-24-037-HSEO-EERE

July 25, 2024

This Addendum No. 2 includes changes, omissions, and clarifications to Solicitation No. RFP-24-037-HSEO-EERE (hereinafter referred to as the "Solicitation"). All other terms, provisions, and conditions of the Solicitation published on June 27, 2024, shall remain in full force and effect.

- A. The following text **amends** the Section 2.1 Project Overview and Background on page 7 of the Solicitation (in Ramseyer format):

HSEO is seeking proposals from experienced entities capable of providing the services needed to deliver both HOMES and HEAR rebates in a coordinated manner. This includes rebate delivery to low- and moderate-income people living in single-family homes and multifamily buildings for the duration of the program through ~~[June]~~ September 30, 2030.

- B. The following text **amends** Section 4.10.2 Proposal Content on page 25 of the Solicitation (in Ramseyer format):

The Offeror must provide a narrative project proposal, ~~[not to exceed 40 pages, excluding the forms required in this RFP,]~~ divided into the following five sections[.]. Item (2) Approach and Demonstration of Comprehensive of Proposal shall not exceed 40 pages.

- 1) Organization's Background, Capabilities, and Staffing
- 2) Approach and Demonstration of Comprehensiveness of Proposal
- 3) Data Privacy and Security Policy
- 4) Project Timeline and Budget Sheet
- 5) Sample Work Comparable to this Project

- C. The following text **amends** Subtask 3.2.2 Education and Outreach on page 14 of the Solicitation (in Ramseyer format):

SUBTASK 3.2.2. EDUCATION AND OUTREACH

In collaboration with HSEO, the CONTRACTOR shall execute the implementation plan developed in Task 2. Although not required, in-person education and outreach initiatives are preferred.

Deliverable(s): Periodic reporting as described in the approved implementation plan.

- D. The following text **amends** Subtask 3.3(b) Phased Rollout of Rebate Delivery on page 15 of the Solicitation (in Ramseyer format):

SUBTASK 3.3. PHASED ROLLOUT OF REBATE DELIVERY

The CONTRACTOR shall implement the program in accordance with the approved USDOE application, implementation plans in Task 2, and approved PMP in Task 1. In coordination with HSEO, the CONTRACTOR shall (a) determine the list of approved ENERGY STAR certified appliances eligible for point of sale rebates; (b)* find and engage participating retailers in all Hawai'i counties; (c) use APIs or USDOE-provided spreadsheets to link relevant State systems to federally provided infrastructure as described in the Data & Requirements Guide.

*Although not required, in-person engagement of local Hawai'i retailers is preferred.